

# European Certificate in Information Technology



## Take your IT skills to the next level!

*"Digital literacy is becoming a basic requirement in a world where the Internet will be present in all aspects of human activities: social, professional and private."*

Erkki Liikanen, European Commissioner "eEurope: The Way Forward" 10 April 2000



Computer Literacy  
Pre-Requisite

Digital Literacy  
Pre-Requisite

European Certificate  
in Information  
Technology

The European Certificate in Information Technology (IT-Cert™) is the new European qualification administered by the E-Business Certification Institute in response to the objectives set out by the European Commission and the Council of Ministers in the 'eEurope Action Plan'.



The E-Business Certification Institute offers a Professional Development Structure Model which provides a "Roadmap" for progressive building of competence in information technology. This "Roadmap" is intended to improve the career development planning for citizens pursuing IT professional certification in the Information Society.

*Mr. Richard Case,  
Director of  
Techstore.ie with  
Minister  
Mary O'Rourke at the  
official launch  
of the Certificate in  
E-Literacy (E-Cert™)*



**How to obtain your European Certificate in Information Technology (IT-Cert™):**

Holders of qualifications in both computer literacy (i.e. City & Guilds, MOUS, ECDL, OCR CLAIT or others) and digital literacy (i.e. E-Cert™ and others) may apply to the E-Business Certification Institute for the award of the European Certificate in Information Technology (IT-Cert™).

For further information, please contact your local training provider:



Maynooth: 1-850-50 30 50  
Athlone: 0902-78888  
Dundalk: 042-9353200  
e-mail: [training@techstore.ie](mailto:training@techstore.ie)





## Certificate in E-Literacy (E-Cert™)



*" Every citizen must be put into a position very soon of being able to take advantage of the opportunities offered by digital technologies"*

said Mary O'Rourke, Minister for Public Enterprise, speaking at the launch of E-CERT™, a new European Certificate in e-Literacy, November 2001.



"There is a digital divide, but it is not about gaining access to computers or the Web. The real digital divide is that some people and some groups know how to use these tools to get information and put it to use, and others are not as adept at doing so."

*Dinesh D'Souza, John M. Olin Research Fellow, March 2001.*

### **Module 1: Introduction to the Internet**

**Lesson 1:** Overview of the Internet

**Lesson 2:** Surfing the World Wide Web

**Lesson 3:** Electronic Mail

**Lesson 4:** Effective Internet Search

**Lesson 5:** Connecting to the Internet

### **Module 2: Effective use of the Internet**

**Lesson 6:** On-Line Communities

**Lesson 7:** Internet Tools and File Downloading

**Lesson 8:** File Types, Multimedia and Conferencing

**Lesson 9:** Netiquette

**Lesson 10:** Developing a Web Presence

### **Module 3: Introduction to E-Commerce**

**Lesson 11:** Security and Privacy

**Lesson 12:** E-Commerce: Shopping on the Internet

**Lesson 13:** Wireless Internet

**Lesson 14:** Web Guide

**Lesson 15:** The Future of the Internet

**Duration: 40 hours**



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